

Winnipeg Parking Authority

Residential Parking Program



- Residential parking permit holders can only park in their specific residential zone and are required to obey all traffic by-laws, including all annual snow route bans, residential parking bans, and public works street works signs for spring and fall street cleaning.
- Residential Parking Programs help communities manage non-resident vehicles in their neighborhood by restricting the amount of time non-residents can park. Through the permit system, residents can be exempted from timed restrictions.
- Only one vehicle license plate will be allowed to be registered per residential parking permit. There continues to be a limit of 3 permits per residence.

Applying For a Residential Parking Permit

- 2014-2015 residential parking permits are available to residents who live on a residential street that have one or two hour residential time restrictions in place or where a meter was installed to replace the time restriction.
- Please see below for what documentation is required when applying for a residential parking permit.
- All outstanding fines and or balances must be paid in full prior to the renewal or issuance of a residential parking permits.

Permit Renewal

- A renewal of your parking permit(s) require the same documentation as a new application would. Before coming to our office, please see what documents you will require.
- As a green initiative please bring your expiring permit when you come in to apply. Failing to bring your current permit to renew will result in a lost permit fee of \$25.00.

Permit Renewal Cont..

- All outstanding fines and or balances must be paid in full prior to the renewal or issuance of a residential parking permits.
- If applying for a Residential Stadium Zone Event permit please see Stadium Event Zone Permit Program.



The Winnipeg Parking Authority Residential Permit Application



Effective Date _____ Contract Expiration Date _____

Parking Zone _____

Customer Information

Name _____

Address _____

City _____

Postal Code _____

Phone _____

Email _____

Driver's Licence Number _____

Vehicle Information

Licence Plate _____

Vehicle Make _____

Vehicle Model _____

Vehicle Colour _____

Note: Limit of 1 vehicle per permit and 3 permits per residence.

Terms and Conditions

1. I agree to accept responsibility for compliance with the terms of this agreement, and for the compliance of the vehicle identified above. I agree to park courteously, to comply with all regulations, instructions, benefits and penalties, as may be applied by the City of Winnipeg, in accordance with its By-laws, including tagging and towing. I agree that the permit is valid for on-street parking within the zone indicated above and understand that the permit must be visually displayed at all times as proof of purchase; otherwise the vehicle will be subject to penalty as stipulated under the by-law.

2. I understand that I must provide documentation to the City of Winnipeg Parking Authority of any changes in my contact address, licence plate number, or vehicle registration; otherwise the vehicle will be subject to penalty as stipulated under the by-law.

3. Failure to renew within 5 days of the contract expiration date will result in revocation of parking privileges and the requirement to re-apply. Any parking offence notices issued after the 5 day grace period will remain valid and no permit will be issued until the fine has been settled. All outstanding fines and or balances must be paid in full prior to the renewal or issuance of a residential parking permit.

4. I understand that the Parking Authority will provide me with 30 days written notice of alteration or termination of this agreement, and that alteration or termination will be at the sole discretion of the Parking Authority. I understand that I may terminate or request alteration of this agreement upon 30 days written notice to the Parking Authority.

5. This permit is non-transferable and is valid for the use of the purchaser ONLY. Acceptance of this application by The Parking Authority will constitute a BINDING CONTRACT between parties. This permit remains the property of the Winnipeg Parking Authority and must be returned upon request or at the expiry of the contract without renewal.

6. I understand that the City of Winnipeg and The Parking Authority assume no responsibility for injury to persons using this area, or for loss of, or damage to vehicle and its contents, and agree as part of the consideration for being permitted to use this area, that the City shall be free from any and all liability or claim arising any injury to employees of the City, or to third persons, or to the public, or their property, caused by any act or omission of the applicant and which is attributable to the applicant's use of this parking area.

7. It is the policy of the WPA that any and all outstanding fines and charges must be paid in full prior to the issuance, or renewal, of a parking permit. Personal information is collected under Subsection 36(1)(b) of the Freedom of Information and Protection of Privacy Act (FIPPA) and is protected under the Act. It will be used for the permit registration process in order to verify permit eligibility; for notification of permit cancellation; for notification of amendment of terms and conditions of agreement (where applicable) and, as it is the policy of the WPA that any and all outstanding fines and charges must be paid in full prior to the issuance or renewal of a permit, to verify if there are any outstanding fines and or charges. Inquiries regarding the collection of personal information should be directed to the WPA FIPPA Coordinator through 311.

I AGREE TO PAY A \$25.00 REPLACEMENT FEE FOR A LOST PERMIT

SIGNATURE INDICATES UNDERSTANDING AND ACCEPTANCE OF ALL OF THE ABOVE TERMS AND CONDITIONS

Applicant Signature _____ Application Date _____

Office Use	Payment Method	Pro-Rated Amount
<input type="checkbox"/> Driver's Licence		
<input type="checkbox"/> Vehicle Registration	UID Number	Permit Number

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Changes to Your Vehicle Information

- Changes to the vehicles associated to your permit can be made by filling out the form below and providing to WPA. All vehicles displaying a valid permit must be registered prior to parking within your zone.



Customer Information

Name _____ Permit _____
 Home Address _____ Phone Number _____
 City _____ Postal Code _____ Alternate _____
 Email _____ Permit Zone _____

Registered Licence Plate

(Maximum of 1)	Licence Plate	Make / Model / Colour
<input type="checkbox"/> Add <input type="checkbox"/> Delete		
<input type="checkbox"/> Add <input type="checkbox"/> Delete		

To alter a vehicle on your Residential Parking Permit we require proof that the vehicle belongs to the applicant, therefore a photocopy of the vehicle registration must be included. The name and address on the vehicle registration must match the driver's licence (or other proof of residency) of the applicant on file.

If temporarily using a vehicle with your Residential Parking Permit; please provide a copy of the vehicle registration and advise the length of temporary use. (Some restrictions apply)

Applicant Signature: _____ Date: _____

Office Use Only Processed In T2 <input type="checkbox"/>	Form Received By	
	UID Number	Permit Number

Required Documentation

Item 1: Identification

- This identification must reflect your current address where you reside, usually a Driver's License or other ID with current address.


Item 2: Valid MPI Registration

- Always bring your valid MPI registration for each vehicle that requires a permit, reflecting your current address where you reside. Post-office boxes are not accepted.

Required Documentation Cont..

Item 3: Proof of Residence

- Further documentation may be required if you are a dual citizen, student or if the vehicle is registered to a business or someone else.
- Piece of recently dated mail such as a utilities bill or credit card statement
- Current rental agreement

If...	Accepted Documentation
<p>Your vehicle is registered to someone else</p> <p>Declaration Form </p>	<ul style="list-style-type: none"> ■ A signed declaration from the registered owner ■ One piece of proof of residence that shows your address within the requested zone (Item 3) ■ Identification and vehicle registration (Items 1 and 2)
<p>Your vehicle is registered to a business</p>	<ul style="list-style-type: none"> ■ Each year a letter must be provided on company letter head. The letter must state that the vehicle is required to be taken home from work, your address within the requested zone and the license plate ■ Proof of employment (business card, pay stub or T4) ■ Identification and vehicle registration (Items 1 and 2)
<p>You're a dual citizen or have multiple residences</p>	<ul style="list-style-type: none"> ■ One piece of proof of residence that show your address within the requested zone (Item 3) ■ One piece of proof of residence that show your address outside the requested zone (Item 3) ■ A signed declaration stating you reside within the boundaries for at least half the year ■ Identification and vehicle registration (Items 1 and 2)
<p>You're a student from out of town</p>	<ul style="list-style-type: none"> ■ One piece of proof of residence that show your address within the requested zone (Item 3) ■ Each year or term a letter must be provided on your schools letterhead indicating you are a student at the school and the duration of your studies, if you are living in student housing, the address must also be included ■ Identification and vehicle registration (Items 1 and 2)

Exceptions to Residential Parking Rules

- Vehicles displaying a valid SMD permit for those with disabilities may park for up to four hours in time restricted areas.

Cost of Residential Parking Permit

- **Yearly price:** \$25.00 (pro-rated)
- **Replacement cost of a lost permit:** \$25.00
- **Stolen permit:** If your permit has been stolen, you can report the theft to Winnipeg Police and WPA will replace the permit at no cost when provided with a police report number.
- All price amounts and fee's include 5% GST.

Where to Go

All Types of Permits	Hours
The Parking Store 495 Portage Avenue	<ul style="list-style-type: none">■ Monday to Friday: 8:30am to 6:00pm■ Saturday: 10:00am to 5:00pm■ Closed on long weekends